

DEPARTMENT OF HUMAN RESOURCES

SOLICITATION NOTICE

PROPOSALS ARE BEING ACCEPTED FOR THE FOLLOWING:

DHR – Office of the Secretary STATE ADMINISTRATION

DHR SOLICITATION NUMBER: OS/BCDSS/10-001-S

DESCRIPTION: Consultant Services Relating to the *L.J. v. Massinga* Compliance and Exit Plan.

SUMMARY STATEMENT: The Department of Human Resources, Office of the Secretary intends to acquire consulting services for the purposes of assisting with the implementation of the compliance and exit plan developed as a result of the mediation process under the *L.J. v. Massinga* consent decree. Specifically, the consultant will be responsible for providing an assessment of Baltimore City Department of Social Services' (BCDSS) in-home family preservation services; developing a plan for licensing kinship care providers, providing an assessment of out-of-home placement services; developing a written plan and strategies for BCDSS on case management for runaway youths; and developing an analysis of practices under the Individuals with Disabilities Education Act (IDEA). The Contract resulting from this solicitation will be for a period not to exceed six months, beginning August 3, 2009 and ending February 1, 2010.

REQUIREMENTS: The project requires the completion of four tasks:

Task 1: Assessment of In-Home Family Preservation Services

This task consists of developing an analysis of what is currently provided relative to the need and a preliminary assessment of future needs and desired capacity. Based on an analysis of the needs of the children and families. This task will determine the level of need and the amount of funds needed to fund in-home family preservation services, separate and apart from the regular program of protective services and safety case management services, to provide each family of a child at risk of removal with in-home family preservation services in a duration and intensity reasonably calculated to enable the child to remain with the family without removal.

Task 2: Plan for Licensing Kinship Care Providers

This task consists of studying and developing a plan to address the needs of unlicensed kinship care providers for children in Out-of-Home Placement (OHP) in BCDSS, focusing on the identification and remediation of problems that discourage or prohibit licensure.

Task 3: Assessment of Out of Home Placements

This task involves developing an analysis of current services relative to the need and a projection of the range of placements and placement support services required to meet needs of children in OHP, the availability of current placements to meet those needs, and the array of placement resources and

services that DHR/BCDSS needs to develop to meet those needs in the least restrictive most appropriate setting, including sufficient family placements for each child who does not have a clinical need for a non-family placement, family placements available for emergency placement needs, placements appropriate to meet the needs of children with serious mental health problems and children with developmental disabilities, and appropriate facilities and programs for semi-independent and supportive independent living.

Task 4: Case Management Plan for High-Risk Older Youth in Care

This task calls for developing an intensive case management plan and strategies for BCDSS on case management for youths aged 14-20 who frequently are missing from placement or are experiencing multiple disruptions in placements. These youths shall receive an intensive array of supportive services.

ADDITIONAL INFORMATION: This is a Small Business Reserve Procurement under COMAR 21.11.01.06. Only businesses that meet the statutory requirements set forth in State Finance and Procurement Article, §§14-501 —14-505, Annotated Code of Maryland, and that are registered with the Department of General Services Small Business Reserve Program are eligible for award of a contract.

USER AGENCY: Office of the Secretary

BIDS DUE: 12:00 PM Monday, July 20, 2009

BASIS FOR AWARD: A single Contract will be awarded to the responsible Offeror whose Proposal presents the most advantageous offer to the State considering evaluation of the Offeror's Technical Proposal and Price.

VENDORS INTERESTED IN SUBMITTING A PROPOSAL ON THE ABOVE LISTED PROJECT SHOULD DIRECT INQUIRES TO:

James Redditt, Procurement Officer
Department of Human Resources
Procurement Division
311 West Saratoga Street, Room 946
Baltimore, MD 21201
(410) 767-7675/Office
(410) 333-0258/Fax
[**Jredditt@dhr.state.md.us**](mailto:Jredditt@dhr.state.md.us)

Note: Facsimile or Electronic Proposals will NOT be accepted.

Solicitation documents are available on eMaryland Marketplace at www.emarylandmarketplace.com under Solicitation # **N00SO257146**.

Minority Business Enterprises are encouraged to respond to this solicitation.