

# **DEPARTMENT OF HUMAN RESOURCES**

## **SOLICITATION NOTICE**

PROPOSALS ARE BEING ACCEPTED FOR THE FOLLOWING:

### **FAMILY INVESTMENT ADMINISTRATION** (APPLICABLE STATE ADMINISTRATION)

**DHR SOLICITATION NUMBER: FIA/CSI 10-001 -S**

**DESCRIPTION:** The Department of Human Resources (DHR), Family Investment Administration (FIA) in collaboration with Department of Labor, Licensing and Regulation (DLLR) is seeking proposals for a consultant to assist the Governor's Workforce Investment Board (GWIB) Interagency Workforce Committee in the development of a framework for MD RISE (Reaching Independence and Stability through Employment) in coordination with the Governor's Competitive Skills Initiative (GCSI). The awarded Contractor will assist in the development of key business processes necessary to link DHR's MD RISE and other State resources to GCSI. Associated agencies include but are not limited to DHR, DLLR, DBED, and MHEC. The contractual services will be required from July 15, 2009 to January 15, 2010.

**USER AGENCY:** Family Investment Administration

**PROPOSALS DUE:** Wednesday, July 8, 2009, 12:00 P.M. EST

**BASIS FOR AWARD:** A Contract shall be awarded to the Offeror whose proposal is determined to be the most advantageous offer to the State considering price and the evaluation of the Offeror's Technical Proposal.

**ADDITIONAL INFORMATION:** Solicitation documents are available on eMaryland Marketplace at [www.emarylandmarketplace.com](http://www.emarylandmarketplace.com) under Solicitation #N00S0256745. NO ON-LINE PROPOSAL WILL BE ACCEPTED. All proposals should be submitted in a sealed envelope with the Vendor's name, solicitation number, due date and time.

CONTRACTORS INTERESTED IN SUBMITTING A PROPOSAL ON THE ABOVE LISTED PROJECT SHOULD DIRECT INQUIRIES TO:

Juanita McGill, Acting Procurement Coordinator  
MD Department of Human Resources  
Family Investment Administration  
311 W. Saratoga Street, Room 727  
Baltimore, MD 21201  
[JmcGill@dhr.state.md.us](mailto:JmcGill@dhr.state.md.us)

TELEPHONE: 410-767-7392

***THE STATE OF MARYLAND ENCOURAGES MINORITY BUSINESS  
ENTERPRISES TO PARTICIPATE IN THIS PROCUREMENT PROCESS***